

## **MEETING MINUTES**

### **MILPITAS COMMUNITY ADVISORY COMMISSION Milpitas City Hall, Committee Meeting Room Wednesday, September 6, 2017**

- I. **Call to Order & Roll Call** Chair Mohsin called the meeting to order at 7:01 PM  
Present: Chair Mohsin, Vice Chair Batilo, Commissioners Kathapurkar, Leon, Manassau, Rosario, Sharma, Truong  
  
Alternate Commissioners Present: Chen, Gandhi, Lee  
  
Absent: Bilbao
- II. **Seating of Alternates** – Lee
- III. **Pledge of Allegiance** – Chair Mohsin led the Pledge of Allegiance
- IV. **Approval of Agenda** – Commissioner Truong motioned, and Commissioner Manassau seconded, for approval of the agenda. Motion carried unanimously.
- V. **Approval of Minutes – Minutes of August 2, 2017** – Commissioner Truong motioned, and Commissioner Rosario seconded, for approval of the meeting minutes. Motion carried unanimously.
- VI. **Public Forum** – No speakers
- VII. **Announcements** – Staff Liaison Tim Wong announced that the City's Consolidated Annual Performance and Evaluation Report (CAPER) will be presented to the City Council on September 15.
- VIII. **Liaison Report** – Vice Mayor Grilli said the City Council's top priority has been Affordable Housing and they have been working on ways to preserve and increase affordable housing units.
- IX. **Business Items**

#### **A. National Night Out**

Chair Mohsin said National Night Out was very successful this year with 43 locations participating in the event. Commissioner Leon would like a map showing the locations in an effort to sponsor events in parts of the city that are not represented. Chair Mohsin said he has provided a map that shows the locations for the past couple of years. He feels it is the responsibility of the commissioners to help promote the event and encourage other commissioners to participate, and said awareness of the event has grown.

The National Night Out subcommittee will meet several months prior to the next event to discuss the commission's role and provide a recommendation.

#### **B. Make A Difference Day**

Vice Chair Batilo said the Make A Difference Day (MADD) subcommittee has not gone forward with planning an event. She said the purpose is to show the commission's

presence in the community but she does not feel there needs to be a separate event and the commission can pair with another one. October 22 is scheduled for a MADD event and the subcommittee will pursue an event for that date, but there has been no response regarding space at the farmer's market and it was recommended to consider another date so they are not competing with a City event scheduled for the same day.

The MADD subcommittee will meet to decide whether or not to pursue an event.

There was discussion regarding the name of this event and possibly renaming it to better match the intention of the commission.

### **C. Neighborhood Beautification Awards**

Mr. Wong said there were three applications received in addition to the staff award for a total of four nominees. The subcommittee usually reviews the nominees and if there is interest in seeing the homes then staff can take them during the week of September 18. They can then present the nominees to the full commission at the October meeting as the item is scheduled for the October 17 City Council meeting.

There were comments that this program is time consuming and a lot of staff effort for such little response, that August may not be the ideal time for this as people are on vacation, and there was a suggestion for monetary incentives and that Home Depot has donated gift cards in the past.

The subcommittee will meet to explore options and report back to the full commission.

### **D. CAC Budget**

Chair Mohsin requested that commissioners submit suggestions on how would they like to spend the next fiscal year's funds. He will send the commissioners a list of items that have already been purchased.

### **E. Welcome to Milpitas Sign**

Commissioner Truong suggested holding a competition and having residents create a design, in order to support the art community and gain input from residents and include them in the process.

Vice Mayor Grilli said the commission should formulate a plan and partner with the Arts Commission, then staff can present it to City Council to gauge their interest in moving forward.

The commission agreed to appoint the following members to a subcommittee: Truong, Rosario, Batilo, Kathapurkar (alternate).

### **F. General Plan Advisory Commission Report**

Commissioner Truong said the GPAC process includes public input and everyone can participate and attend meetings. Three issues were discussed at the last meeting. 1) policy on safety and noise, 2) conservation and open space, and 3) community services and utility.

Commissioner Leon said the next meeting is scheduled for September 20. He sent meeting information to the commissioners and if they provide comments to him prior to the meeting he will share them with the GPAC.

- X. Commissioners Round Table** – There was discussion regarding the amount of carts and trash at Calaveras and Beresford, and broken sidewalks and overgrown trees on Yellowstone. Commissioner Truong requested a tour to see the schools in the district and Commissioner Leon will send an email to the commissioners when dates are available. Chair Mohsin participated with the Police Department at a sobriety checkpoint on September 2. Over 1,200 cars passed through and although there were multiple drivers without a driver's license or insurance policy, there were zero DUI arrests.

**Review Subcommittee Member Assignments and Update as Needed**

Make a Difference Day:	Batilo, Mohsin, Lee, Sharma (A)
National Night Out:	Mohsin, Manassau, Truong, Chen (A)
NBO Awards:	Chen, Manassau, Rosario, Leon (A)
Spring Cleanup Day:	Sharma, Manassau, Batilo, Lee (A)
Town Hall Meeting:	Gandhi, Leon, Sharma, Truong (A)
Tree Planting:	Kathapurkar, Bilbao, Rosario, Mohsin (A)

- XI. Adjournment** – The meeting was adjourned at 8:45 PM to the next meeting of October 4, 2017.